

**Langley Adams Library**

**Board of Trustees**

**Meeting Minutes 12/16/15**

**Attendance:** Elizabeth Burton, Jay Collins, Barbara Gauvin, Charles Herman, Ann McAnn, Kathleen Prunier, Laurel Puchalski, Leonard Lee Thomas

Search Committee member Mary Lou Costello

**Absent:** Christopher Shramko

- ❖ Call to order at 4:06 p.m. by motion from B. Gauvin, seconded by C. Herman. Meeting was recorded. Five members of public, two staff members and Consultant Chuck Flaherty present.
- ❖ Presentation of candidate for Interim Director position, Jan Voogd by Search Committee Chair A. McAnn
  - Questions and Answers
  - Discussion
  - K. Prunier made the motion, seconded by C. Herman and it was unanimously voted to offer the position to and recommend candidate for the position to BOS on 12/28, pending reference and CORI checks.
  - Consultant Flaherty made recommendations to Trustees for future procedures.
- ❖ Draft of public communication letter
  - Discussion
  - K. Prunier made the motion, seconded by C. Herman to charge the Chair and library patron Mary Lou Costello to create a letter from the fact sheet as soon as possible, in order to have the letter ready for posting to public next week. Unanimously voted.
- ❖ Meeting adjourned at 5:55 p.m.

Next meeting: January 13, 2016 at 7:00 p.m. at the Library

Respectfully submitted,  
Laurel Puchalski, Secretary

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